



Doerfler Insurance Agency, Inc.

A Member of Insurance Group USA Management Group, LLC

2034 Ridge Road, 2nd Floor • P.O. Box 919 • Homewood, Illinois 60430
Telephone (708) 798-2009 • FAX (708) 798-2077

ANIMAL RESCUE INSURANCE APPLICATION

DATE _____ YOUR NAME: _____

BUSINESS NAME _____

MAILING ADDRESS _____

LOCATION ADDRESS _____

BUSINESS PHONE _____ HOME PHONE _____ FAX _____

TYPE OF OWNERSHIP: CORP _____ NON PROFIT _____ OTHER _____

YEARS IN BUSINESS _____ FEDERAL ID# _____ COUNTY _____

PRESENT INS CARRIER _____

ANY CLAIMS IN LAST 5 YEARS _____

ANNUAL REVENUES _____ 501 C 3 STATUS _____

E-MAIL ADDRESS _____ WEB SITE _____

LOCATION INFORMATION-WHERE ADMINISTRATIVE WORK IS DONE

AGE OF BUILDING _____ SQ FOOTAGE OF OFFICE SPACE _____

DISTANCE TO FIRE HYDRANT _____ DISTANCE TO FIRE DEPT _____

BUILDING CONSTRUCTION: FRAME _____ BRICK _____

VOLUNTEER INFORMATION

DO YOU HAVE VOLUNTEERS? _____ NUMBER OF VOLUNTEERS _____

WHAT KIND OF TRAINING DO YOU PROVIDE FOR YOUR VOLUNTEERS?

LENGTH OF TRAINING PERIOD FOR VOLUNTEERS _____

DO YOU HAVE ALL VOLUNTEERS SIGN A HOLD HARMLESS WAIVER? _____

IS THERE A VOLUNTEER PROCEDURE MANUAL IN PLACE? _____

IF YES, PLEASE PROVIDE A COPY.

DO YOU REQUIRE ANY BACKGROUND EXPERIENCE IN THE ANIMAL CARE
FIELD FOR VOLUNTEERS? _____

WHAT IS THE AGE LIMITATION FOR VOLUNTEERS _____

DO YOU REQUIRE A PARENT OR GUARDIAN TO SIGN FOR VOLUNTEERS
UNDER THE AGE OF 18? _____

DO YOU REQUIRE A PARENT OR GUARDIAN TO BE PRESENT WITH THE
UNDER AGE VOLUNTEER WHEN DOING VOLUNTEER DUTIES? _____

Insurance Group USA

A Family of Companies

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LIST ALL TYPES OF ANIMALS THAT YOUR ORGANIZATION RESCUES. LIST SPECIFIC BREEDS IF APPLICABLE _____

ARE ANIMALS CHECKED FOR DISEASES BY A VETERNARIAN BEFORE BEING PLACED WITH AN ADOPTING FAMILY? _____

DO YOU RESCUE OR PLACE ANY ANIMAL WHERE THERE HAS BEEN ANY PRIOR AGGRESSIVE BEHAVIOR OR INJURY TO OTHER ANIMALS OR HUMANS? _____

ARE ALL ANIMALS VACCINATED BEFORE BEING PLACED WITH AN ADOPTING FAMILY? _____

ARE ADOPTERS REQUIRED TO SIGN AN ADOPTION CONTRACT? _____
IF YES, PLEASE ATTACH A COPY OF THE CONTRACT.

HOW MANY ANIMALS ARE TYPICALLY ADOPTED OUT IN ONE YEAR? _____

DO YOU DO OBEDIENCE TRAINING? _____

ARE ANIMALS TRAINED, OWNED BY YOU? _____

DO YOU OFFER TRAINING TO THE PUBLIC? _____
IF YES, DO YOU HAVE A LIABILITY WAIVER SIGNED? _____

DO YOU OFFER A SPAY/NEUTER PROGRAM TO THE PUBLIC? _____

DO YOU HAVE CERTIFIED THERAPY DOGS? _____ IF YES, HOW MANY? _____

DO YOU HAVE ADOPTION FORMS WITH A HOLD HARMLESS WAIVER? _____

DO YOU HAVE ANY PEOPLE YOU PAY? _____ PERDIEM _____ 1099'S _____

DO YOU HAVE ANY PEOPLE YOU SUB-CONTRACT? _____

DO YOU USE PET STORES AS A SOURCE FOR ADOPTIONS? _____
IF SO, COMPLETE THE SUPPLEMENTAL PET STORE APPLICATION.

DO YOU OPERATE IN MORE THAN ONE STATE? _____ IF SO HOW MANY? _____

HOW MANY EVENTS DO YOU PARTICIPATE IN? _____
PROVIDE A LIST OF EVENTS

EVALUATION PROCEDURES ON RESCUED ANIMALS

HOW ARE ANIMALS EVALUATED? _____

HOW ARE ANIMALS HANDLED IF THEY SHOW AGGRESSION? _____

ARE ANIMALS STILL PLACED IF THERE IS AGGRESSION TOWARDS:

PEOPLE? _____

OTHER ANIMALS? _____

FOOD? _____

WHAT PROCEDURES ARE TAKEN IF THE ANIMAL HAS BITTEN SOMEONE?

WHO MAKES THE DECISION IF THE ANIMAL HAS TO BE EUTHANIZED?

IF YOU HAVE AN ANIMAL THAT IS A KNOWN BITER, DO YOU PLACE IT FOR ADOPTION? YES _____ NO _____

WHERE DO YOU GET YOUR ANIMALS FROM WHO ARE TAKEN INTO YOUR RESCUE?

OTHER RESCUES _____ SHELTERS _____ KENNELS _____

PRIVATE PET OWNERS _____ PUPPY MILLS _____ DOG CLUBS _____

TRAINERS _____ KENNELS _____

FOSTER CARE INFORMATION

#FOSTER CARE HOMES _____ HOW ARE THEY EVALUATED _____
IS THERE A APPLICATION FOSTER HOMES COMPLETE? _____
DO YOU HAVE THEM SIGN A HOLD HARMLESS WAIVER _____
IS YOUR FOSTER CARE APPLICANT A VOLUNTEER? _____
WHAT KIND OF TRAINING IS PROVIDED FOR FOSTER
HOMES? _____

DO YOU PLACE A DOG /CAT INTO FOSTER CARE BEFORE YOU EVALUATE
FOR TEMPERAMENT OR AGGRESSION? _____

DO YOU PLACE YOUR RESCUE DOGS/CATS INTO A FOSTER HOME WHO
HAVE CHILDREN? _____ IF SO WHAT IS THE AGE OF CHILDREN? _____

HOW MUCH PAST EXPERIENCE IN THE ANIMAL CARE FIELD DO YOU
REQUIRE YOUR FOSTER HOME TO HAVE? _____

WHEN A FOSTER GOES ON VACATION WHAT HAPPENS TO THE FOSTER
DOG OR CAT? _____

DO YOU ALLOW YOUR FOSTER HOME TO KEEP A ANIMAL THAT IS
UNADOPTABLE TO THE PUBLIC? _____

APPLICATION CAN ONLY BE COMPLETED AND SIGNED BY PRESIDENT,
CHAIRMAN OR EXECUTIVE DIRECTOR.

WHEN APPLICATION IS SENT WE WILL NEED 3 YEAR LOSS HISTORY FROM
YOUR PRESENT INSURANCE CARRIER OR IF NO PRIOR INSURANCE THEN
RESUMES MUST BE FORWARDED WITH THE APPLICATION. RESUMES
MUST SHOW BACKGROUND EXPERIENCE IN THE ANIMAL CARE FIELD AND
WHAT THEY DO FOR A LIVING.

ALL APPLICATIONS MUST BE FULLY COMPLETED AND WILL BE RETURNED
IF NOT COMPLETED. THIS WILL DELAY IN YOU GETTING A QUOTE IN A
TIMELY MANNER.

BEFORE COVERAGE IS BOUND WE WILL NEED COPIES OF ADOPTION
CONTRACT, HOLD HARMLESS FORMS ,YOUR FOSTER CARE APPLICATION
AND ANY PROCEDURE MANUALS IN PLACE.

SIGNATURE _____ TITLE _____



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SUPPLEMENTAL APPLICATION FOR ORGANIZATIONS WHO USE PET STORES FOR OFF SITE ADOPTIONS

LIST NAME AND ADDRESS OF ALL PET STORES USED:

NAME _____ NAME _____
ADDRESS _____ ADDRESS _____

ADDITIONAL INFORMATION NEEDED FOR EACH PET STORE LOCATION
USED:

CONSTRUCTION OF BUILDING: MASONARY OR FRAME _____

AGE OF BUILDING _____ DISTANCE TO FIRE DEPT _____

DISTANCE TO FIRE HYDRANT _____

DO YOU HOUSE ANIMALS AT THE STORE ON A FULL TIME BASIS :

YES _____ NO _____

IF YES # OF CATS _____ # OF DOGS _____

WHO MAINTAINS THE CARE OF THE ANIMALS _____

DO YOU TAKE ANIMALS TO THE PET STORE FOR ONE DAY ADOPTIONS:

IF YES # OF CATS _____ # OF DOGS _____

OF VOLUNTEERS OR EMPLOYEE'S WHO OVERSEE THE ADOPTION DAY

HOW OFTEN DO YOU DO THE ONE DAY ADOPTIONS: _____

WHAT SUPERVISION IS PROVIDED AT THE ADOPTIONS _____

DO YOU HAVE WRITTEN PROCEDURES IN PLACE FOR VOLUNTEERS OR
EMPLOYEES WHO OVERSEE THE ADOPTION? _____

IF YES PLEASE PROVIDE A COPY.

WHAT KIND OF TRAINING & EDUCATION DO YOU PROVIDE FOR YOUR
VOLUNTEERS OR EMPLOYEES IN REGARDS TO "A SAFE ADOPTION
EVENT" _____

ARE SIGNS POSTED ON CAGES "WARNING TO KEEP HANDS/FINGERS OUT"

YES _____ NO _____

ARE DOGS LEASHED WHEN OUTSIDE OF CAGES/CRATES? _____

IS THERE A DESIGNATED AREA ROPED OFF TO KEEP THE PUBLIC FROM
INTERACTING WITH THE ANIMALS _____

DATE _____ BUSINESS NAME _____

SIGNATURE _____

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